

# GetHired Text to Apply feature allows job seekers to quickly apply to your open positions through text message.

## The Benefits of GetHired Text to Apply:

- Eliminate paper-based applications from your restaurant
- Be compliant with Title VII of the Civil Rights Act
- Easily identify job seekers who are eligible for a Work Opportunity Tax Credit
- Once an applicant has applied, easily share resumes with hiring managers, schedule interviews, take notes and send electronic offer letters

## Does Title VII of the Civil Rights Act apply to my business?

If a business has 15 employees or more, they are required to keep all job applications for a period of one year after a hiring decision has been made. Failure to comply with this law can result in the EEOC conducting an investigation and pursuing legal action against the employer.

## Is there a fee to use Text to Apply?

Text to Apply is included at no additional cost with your subscription to the GetHired applicant tracking system.

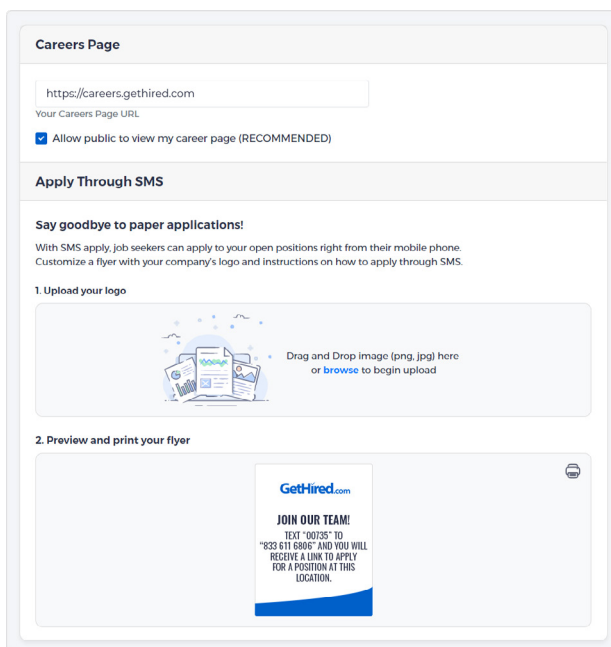
## Once I subscribe to GetHired, how quickly can I use Text to Apply?

You will be able to use Text to Apply immediately.

## Text to Apply in Two Steps:

### STEP 1

Under the “**Settings**” tab, click on “**Customize Jobs Page.**” You can upload your logo and download the Text to Apply poster.



The screenshot shows the 'Careers Page' settings in the GetHired.com dashboard. It includes a text input for the 'Your Careers Page URL' (https://careers.gethired.com), a checked checkbox for 'Allow public to view my career page (RECOMMENDED)', and a section titled 'Apply Through SMS'. This section contains instructions to 'Say goodbye to paper applications!' and 'With SMS apply, job seekers can apply to your open positions right from their mobile phone. Customize a flyer with your company's logo and instructions on how to apply through SMS.' It features two steps: '1. Upload your logo' with a drag-and-drop area and a '2. Preview and print your flyer' section showing a preview of the final poster.

### STEP 2

Place your poster in visible areas throughout your establishment. To see a demonstration of Text to Apply, text the word “**00735**” to “**833-611-6806**”.

